
NOTICE

TO: Members of the Lewis County Human Services Committee

FROM: Cassandra Moser, Clerk of the Board

DATE: March 26, 2026

SUBJECT: Human Services Committee Meeting

The Lewis County Human Services Committee will hold its regular meeting on Tuesday, March 31, 2026, at **2:30 p.m.** in the Legislative Board Chambers, 2nd Floor, Lewis County Courthouse, Lowville, New York.

Attached is a list of agenda items for the meeting which will be live-streamed on the Lewis County YouTube channel at: [Lewis County - YouTube](#).

cc: Community Services
Lewis County Health System
Office for the Aging
Probation

Public Health
Sheriff
Social Services/Youth Bureau
Veterans' Service Agency

HUMAN SERVICES COMMITTEE

AGENDA – March 31, 2026

Call to Order:

- Legislator Tom Kalamas, Chair.

Roll Call:

- Clerk of the Board records attendance.

Approval of Minutes:

- Motion to approve minutes from February 24, 2026.

Presentations / Discussion Items:

- Youth Engagement and Leadership in Lewis County – Lewis County Youth Bureau Advisory Board Student Representatives (15 minutes)
- Older Adults Nutrition Program – Carla Hellinger, Director of Office For the Aging (15 minutes)

Draft Resolutions:

1. Authorization to appropriate and transfer \$25,000 in previously received and unrestricted New York State Office of Mental Health Community Support Program funds from the Community Services reserve to Buildings and Grounds. The funds will be used to support necessary improvements at the 7714 Number Three Road facility, including the establishment of corresponding revenue and expenditure lines to complete the project.
2. Authorization to transfer \$60,000 from the Contingency Account to the Probation Department to cover unanticipated juvenile detention expenses. This transfer supplements the 2026 budget line for court-ordered non-secure detention, including a \$77,112 bill from the House of Good Shepherd, ensuring sufficient funding for required services.
3. Authorization to appropriate \$1,266,796 in DHSES SFY25 Next Generation 911 Grant funding (Contract NG25-1018-E00, C197492) for Lewis County. Funds will support upgrades to the County's E-911 phone system, voice recorders, and related Next-Gen 911 technology and equipment. The resolution also directs the Treasurer to establish an account for these grant funds within the Sheriff's 911 budget.
4. Authorization to accept \$689,655 in funding under the NYS DHSES ESInet Readiness Grant to enhance Lewis County's emergency communications infrastructure. The funding, covering the period January 1, 2026 – December 31, 2030, will support

upgrades to backup 911 generators, redundant fiber lines, microwave links, and other related equipment for the Main and Backup 911 Centers. The resolution also authorizes execution of the grant agreement and appropriates funds within the Sheriff's 911 budget.

5. Awarding the bid and authorizing a contract with Lawman Heating & Cooling, Inc. for the removal and replacement of the generator system at the Public Safety Building at a cost not to exceed \$271,000. The project will be funded through the Sheriff's 911 FY23 SICG account.
6. Authorization for the Lewis County Department of Social Services to enter into an agreement with Children's Home of Wyoming Conference for the provision of foster care, emergency respite care, post-placement, residential, educational, and treatment services. The agreement covers the period March 1, 2026 through December 31, 2027, with costs based on the State Maximum Aid Rate, funded approximately 50% federal, 25% state, and 25% local share when applicable.

Unfinished Business:

New Business:

- Bridges Out of Poverty Training

Executive Session:

Adjournment:

Additional Information

- If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RESOLUTION NO. __ – 2026

**RESOLUTION TO APPROPRIATE & TRANSFER FUNDS
Community Service**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. The Community Services Department received Community Support Program funds from NYS Office of Mental Health in 2019 and 2020. These funds have been held in a balance sheet reserve, and there are no restrictions on their use. The Community Services Department has identified necessary improvements at the 7714 Number Three Road building and recommends utilizing these funds to cover the associated costs.

Section 2. The following appropriation shall be made to transfer funds from the Community Services reserve (A0 063101) to Buildings and Grounds. This appropriation will establish the revenue and expenditure lines needed to complete the identified improvements.

Increase Revenues:

A0162800 334919 Number 3 Road Revenue	\$25,000.00
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Increase Expenditures:

A0162800 490100 B & G #3 Road Prof Services	\$25,000.00
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Section 3. This resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ – 2026

**RESOLUTION TO TRANSFER FUNDS
Probation Department**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Probation Department's 2026 budget provided for \$20,000 for court-ordered detention for juveniles. The Director indicates detention for several youths has already been ordered, draining the budgeted amount for same;

WHEREAS, the Probation Director indicates that there is bill from the House of Good Shepherd in the amount of \$77,112 for non-secure detention of a several youth. The balance of the budget line for these services is \$17,590, leaving \$60,000 required to cover these expenses;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the transfer of \$60,000.00 from Contingency Account to the Probation Department to provide funding for unanticipated youth detention expenses as follows:

From:
A0199000 499900 Contingency \$60,000.00

To:
A0314300 499900 Probation Detention \$60,000.00

Section 2. This resolution shall take effect immediately upon adoption.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION APPROPRIATING GRANT AWARD FUNDS UNDER DHSES SFY25
NEXT GENERATION 911 TECHNOLOGY/EQUIPMENT PROGRAM FUNDING**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, in 2025, the Lewis County Sheriff's Department (911) received authorization to apply on-line for the DHSES 2025 Next-Generation 911 Grant Funding designed to assist County PSAP in preparing for implementation of updated technology/equipment for Next-Gen 911 services; and

WHEREAS, the County was awarded \$1,266,796.00 under Grant Contract NG25-1018-E00, Contract No. C197492, SFY2025 Next Generation 911 (NG911), and that the contract is fully executed allowing for spend down and periodic progress reports required under the Grant. The LC 911 Coordinator indicates that anticipated uses of the funding include complete E-911 phone system, voice recorders, and other equipment and technology for the 911 system;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Treasurer to appropriate the \$1,266,796.00 fund award under this Grant, and to establish the account for same under the Sheriff's Department 911 Budget.

Section 2. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

DRAFT

RESOLUTION NO. __ - 2026

**RESOLUTION AUTHORIZING ACCEPTANCE OF AWARD FUNDS UNDER
NYS DHSES EMERGENCY SERVICES IP NETWORK (ESInet) READINESS GRANT
TO ENHANCE COMMUNICATIONS INFRASTRUCTURE UNDER
PUBLIC SAFETY OPERATIONS**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, in 2025, the Lewis County Sheriff's Department (911) received authorization to apply on-line for the DHSES ESInet Readiness Grant Program Funding designed to enhance the County's readiness to connect to fiber-optic cable-based emergency services IP networks (ESInets) for public safety answering points (PSAPs) according to the current NENA i3 standard; and

WHEREAS, the County was awarded \$689,655.00 under the Grant for a five (5) year period (January 1, 2026 – December 31, 2030). The LC 911 Coordinator indicates that anticipated uses of the funding include update of the generator covering the backup 911 Center, upgrade of redundant fiber lines, microwave links and other connections for the Main and Back Up 911 Centers, and other related equipment and technology for the 911 system;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby accepts the award of \$689,655 under this Grant and authorizes an Agreement with NYSDHSES to facilitate this funding award.

Section 2. The Treasurer is directed to appropriate the funds, and establish the account for same under the Sheriff's Department 911 Budget.

Section 3. The Chair or Vice-Chair are authorized to execute the agreement and any other required documents required, upon review by the County Attorney

Section 4. This resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION AWARDING BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND LAWMAND HEATING & COOLING, INC. FOR THE
GENERATOR REPLACEMENT AT THE PUBLIC SAFETY BUILDING**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Director of Buildings and Grounds, in consultation with the Purchasing Department and the Sheriff's Department, sent out an RFP for the removal and replacement of the existing generator system at the Public Safety Building; and

WHEREAS, 8 bid proposals were opened on February 5, 2026 at 10:00 am. The Director of Buildings and Grounds and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, and the 911 Coordinator having obtained a waiver under mwbe requirements, this team recommends that the Board of Legislators award the bid and contract to Lawman Heating & Cooling, Inc., (Lawman) 206 Ambrose Street, Sackets Harbor, NY 13685, the lowest cost bidder, to complete the RFP Tasks at a cost not to exceed \$ 271,000.00; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to Lawman for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators awards the bid to and authorizes an agreement with Lawman Heating & Cooling, Inc., of Sackets Harbor, NY to complete the scope of work outlined in the RFP for the removal and replacement of the existing generator system at the Public Safety Building at a cost not to exceed \$271,000.00, as more fully set forth in their bid proposal.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The Treasurer is directed to appropriate (if necessary) and to pay for the equipment and services under this contract from the Sheriff's 911 FY23 SICG contract # C197636 account.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

DRAFT

RESOLUTION NO. __ - 2026

**RESOLUTION AUTHORIZING AGREEMENT
BETWEEN LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES
AND CHILDREN'S HOME OF WYOMING CONFERENCE**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Lewis County Department of Social Services wishes to enter into an agreement with Children's Home of Wyoming Conference to utilize their services of foster care, emergency respite care, post placement, residential, educational and treatment services.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement between the County of Lewis, by and through the Department of Social Services, and CHILDREN'S HOME OF WYOMING CONFERENCE for the provision of foster care services, emergency respite care, post placement, and residential, educational and treatment services.

Section 2. The term of this agreement shall be from March 1, 2026 through December 31, 2027, at a per diem cost not to exceed the Maximum Aid Rate established by the State. There is no local share cost until costs exceed the foster care block grant and then the local share is approximately 25% for residential foster care and is based on the eligibility of the client. The State share is approximately 25% and Federal share is approximately 50%.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, and any amendments thereto, pending approval by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.