
NOTICE

TO: Members of the Lewis County General Services Committee

FROM: Cassandra Moser, Clerk of the Board

DATE: March 26, 2026

SUBJECT: General Services Committee Meeting

The Lewis County General Services Committee will hold its regular meeting on Tuesday, March 31, 2026, at **1:45 p.m.** in the Legislative Board Chambers, 2nd Floor, Lewis County Courthouse, Lowville, New York.

Attached is a list of agenda items for the meeting which will be live-streamed on the Lewis County YouTube channel at: [Lewis County - YouTube](#).

cc:	Board of Elections	Highway
	Buildings & Grounds	Public Defender
	Code Enforcement/Junkyards	Recreation, Forestry, & Parks
	District Attorney	Recycling & Solid Waste
	Fire & Emergency Management	Weights & Measures
	Agriculture	

GENERAL SERVICES COMMITTEE

AGENDA – March 31, 2026

Call to Order:

- Legislator Josh Leviker, Chair.

Roll Call:

- Clerk of the Board records attendance.

Approval of Minutes:

- Motion to approve minutes from February 24, 2026.

Presentations / Discussion Items:

- Code Enforcement Officer request – Jon Roes, Director of Building & Fire Codes (10 minutes)

Draft Resolutions:

1. Amending the Lewis County Compensation Plan within the Department of Fire and Building Codes by abolishing a vacant Senior Keyboard Specialist position and creating a full-time Code Enforcement Officer position to better meet departmental operational needs.
2. Determination that a fire-damaged and collapsed structure located at 6585 Oliver Place in the Hamlet of Glenfield (Town of Martinsburg) constitutes an unsafe and hazardous condition under Local Law No. 2-2007. The Board will consider a finding that the structure is beyond repair and must be removed, and will set a public hearing for May 5, 2026, requiring the property owner's representative to show cause why the County should not proceed with demolition and debris removal. The resolution also authorizes enforcement actions, including cost recovery, should the responsible party fail to comply.
3. Authorizing the Lewis County Highway Department to enter into a three-year extension agreement with Novo Solutions, Inc. for operations management software supporting asset maintenance and job costing; at a fixed cost of \$9,940 per year (\$29,820 total) from January 1, 2026 through December 31, 2028. It also authorizes the Highway Superintendent to execute the agreement, subject to approval by the County Attorney.
4. Authorization for the Lewis County Highway Department to enter into an agreement with Barton & Loguidice to provide preliminary engineering and design services for a guide rail installation project on County Route 55 (Deer River Road) in the Town of Denmark. The project is supported by a \$41,500 Highway Safety Improvement

Program (HSIP) grant for the preliminary phase, with additional final design services not to exceed \$18,500, for a total contract amount not to exceed \$60,000. The agreement will facilitate advancement of the project through the design phase.

5. Authorization to enter into a Federal Aid Local Project Agreement with the New York State Department of Transportation for the County Route 55 (Deer River Road) Guide Rail Installation Project (PIN 780835). The resolution commits the County to initially fund 100% of eligible project costs, with reimbursement through the Highway Safety Improvement Program at a 95% federal and 5% local share. It also appropriates \$41,500 for the Preliminary Engineering/Design phase and authorizes execution of all necessary agreements and documentation to advance the project.
6. Authorization to execute Supplemental Agreement No. 4 with the New York State Department of Transportation for the Marshey Road Bridge Replacement Project (PIN 775399) in the Town of Diana. The agreement secures an additional \$3,633,000 in federal, state, and local funding for the Construction and Construction Inspection phase, and appropriates these funds within the Capital Bridge Program to advance project completion.
7. Authorization to award a \$3,058,072.52 construction contract to Vector Construction Corporation, the lowest responsible bidder, for the Marshey Road bridge replacement over the West Branch Oswegatchie River in the Town of Diana (Project No. 775399). The project will be funded through 80% federal, 15% state, and 5% local sources, and authorizes execution of all necessary agreements.
8. Authorization for the Lewis County Highway Superintendent to award bids for the purchase of hot asphalt mix for the 2026–2027 season, in accordance with General Municipal Law. Awards will be made to the lowest responsible bidders based on project location and associated trucking costs, following review of proposals received and opened on March 10, 2026.
9. Authorization for the Lewis County Highway Superintendent to award bids for liquid bituminous materials and related services for the 2026–2027 season, in accordance with General Municipal Law. Contracts will be awarded to multiple qualified vendors for various applications, including re-profiling, crack filling, slurry seal, and micro-surfacing, based on bid review and tabulation completed by the Highway Department.
10. Authorizing the Lewis County Highway Superintendent, John Reed, to award the pavement marking contract to Seneca Pavement Markings, Inc. of Horseheads, NY, as the lowest eligible bidder for the period of April 1, 2026, through March 31, 2027.
11. Authorization for the Lewis County Highway Superintendent to award bids for various highway road project materials, including sand, stone, gravel, and concrete, for the 2026–2027 season. Awards will be made to the lowest responsible bidders based on project location and trucking costs, following the review and tabulation of bids received on March 10, 2026.

12. Award of bid and authorization of a contract with M.J. Lyndaker Logging, LLC for the harvesting of timber on the North South Road reforestation parcel in the Town of Lyonsdale (Tax Map No. 355.00-02-01.00). The contract, valued at \$37,365, will run from April 7, 2026, through April 30, 2028, and authorizes the contractor to pay the County for the forest products, as recommended by the Recreation, Forestry & Parks Department.
13. Authorizing the Director of Recreation, Forestry & Parks to purchase equipment and in-kind services under Phase I of the Lewis County Winter Recreation Master Plan, funded through the NYS DEC Adirondack Park and Catskill Park Community Smart Growth Grant Program. The County has been awarded \$79,245.20 (\$68,000 state funds, \$11,245.20 local match) to support the development of non-motorized winter recreational trails within the Adirondack boundary.
14. Fixing the date of a public hearing on Introductory Local Law No. 3-2026, "The 2026 Amended Local Law Regulating and Permitting Special Events on County Roads, Trails, or Other County Property and on Any Town Roads and Property Where the Town Has Opted In." The public hearing is scheduled for May 5, 2026, at 5:00 p.m. in the Lewis County Board of Legislators' Chambers at the Courthouse in Lowville, New York.

Unfinished Business:

New Business:

- "Lewis County Trail Initiative Master Plan" – Timothy Hunt, County Manager

Executive Session:

Adjournment:

Additional Information

- If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RESOLUTION NO. __ - 2026

**RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE DEPARTMENT OF FIRE AND BUILDING CODES**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Department of Fire and Building Codes has had recent staff changes with the retirement of a Senior Keyboard Specialist; and

WHEREAS, the County Manager, Human Resource Director, and Code Enforcement Director have reviewed the departmental structure and recommend that the vacant Senior Keyboard Specialist position be abolished and replaced with a Code Enforcement Officer position to better meet the operational needs of the department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Department of Fire and Building Codes, for the following:

<u>ABOLISH</u>	<u>STATUS</u>	<u>RATE</u>
Senior Keyboard Specialist	Full-Time	\$21.42 - \$24.69
<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Code Enforcement Officer	Full-Time	\$27.73 - \$32.77

Section 2. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION PURSUANT TO LOCAL LAW NO. 2-2007
FINDING AND DETERMINATION OF AN UNSAFE COLLAPSED STRUCTURE
AND TO SET HEARING FOR FINAL ORDER
(Martinsburg)**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to Local Law No. 2-2007, entitled, "A LOCAL LAW PROVIDING FOR THE REPAIR OR REMOVAL OF UNSAFE BUILDINGS, UNSAFE EQUIPMENT AND COLLAPSED STRUCTURES," the Board of Legislators is empowered to take certain actions in connection with the investigation and enforcement of buildings and structures that are deemed to be unsafe; and

WHEREAS, pursuant to Section 5 of the Law, the Lewis County Code Enforcement Office conducted an investigation of the premises known as Tax Map No. 259.04-01-23.000, 6585 Oliver Place, in the Hamlet of Glenfield, owned by the Estate of Carolyn McKee, and observed that the structure was destroyed by fire. The collapsed, burned structure is in a pile of rubble and has been condemned by the Code Enforcement Department due to its danger to the public. Loose steel, nails, charred debris, concrete, and other debris with potential hazardous materials remain. This site is highly accessible to the public, is a danger and should be properly cleared immediately; and

WHEREAS, Codes submitted a report to the Board of Legislators which include Notice of violations of Local Law 2-2007 and the 2025 NYS Property Maintenance Code as a result of the collapsed, burned structure and remaining debris on this accessible site; and

WHEREAS, Section 4 of LL 2-2007 states that any building or structure located within the County where the Village or Town has relinquished to the County the responsibility of administering the uniform code(s) shall be enforced by the County Code Enforcement Office; and

WHEREAS, the Code Enforcement Office reported that the collapsed, burned structure is unsafe and unrepairable. The Code Enforcement Officer has condemned the structure and appropriately posted same; and

WHEREAS, the recommendation of the Code Enforcement Office is for the Lewis County Board of Legislators to determine and find that the collapsed, burned structure and debris is an unsafe and dangerous structure as described in the Local Law; that it cannot be repaired, and should be properly removed, together with any

other service which may subsequently be deemed necessary for the health and safety of the public;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby finds and determines in accordance with the report of the Lewis County Code Enforcement Office that:

1. The herein described burned down building structure is unsafe and constitutes a public nuisance and a danger to the safety, health and welfare of the community.
2. It is the opinion of the Board of Legislators that the burned down structure and debris must be properly removed from the premises.
3. The Board directs that a Notice as described in Section 7 of LL No. 2-2007 and copy of this Resolution and Decision be served upon Lansing E. McKee III, the named Administrator of the Estate of Carolyn M. McKee, or the attorney for the estate, and all others deemed appropriate who may have an interest in the property.

Section 2. That by reason of such findings, the Board of Legislators hereby:

ORDERS, that Lansing M. McKee III, the named administrator of the Estate of Carolyn M. McKee, or his legal representative appear before this Board of Legislators on May 5, 2026 at 5:00 p.m. to Show Cause before this Board why it should not Order the Administrator of the Estate to immediately take action to properly demolish and remove the burned down structure and debris located on parcel Tax Map No. 259.04-01-23.000, 6585 Oliver Place, in the Hamlet of Glenfield, Lewis County, New York in accordance with all laws and regulations, including any regulations required by the NYS Department of Environmental Conservation; and further

ORDERS AND DECREES, that in the event that the Administrator or his legal representative fails to appear before this Board or fails to comply with any Orders of this Board, that the Board of Legislators provide for its immediate removal and assess all expenses thereof against the land on which it is located and the Estate of Carolyn McKee, and to commence a special proceeding to collect the costs of demolition, including legal expenses, if necessary; and further

ORDERS AND DECREES that Notice of this Finding and Decision, together with the statement of particulars as required under Section 7 of Local Law No. 2-2007 shall be served upon the owner of record (Estate of Carolyn M. McKee) by service upon Lansing E. McKee III, Administrator of the

Estate and/or his attorney, and any other interested parties not less than five (5) business days prior to the hearing date set forth above, in accordance with Section 8 of the Local Law, said notice to contain as follows:

1. a description of the premises;
2. a statement of the particulars in which the building or equipment is deemed unsafe or dangerous;
3. an order outlining the manner in which the demolished structure and debris or equipment is to be made safe and secure, until removed;
4. a statement that the securing and removal of such burned, demolished debris shall commence immediately within ten (10) days of the service of the notice, and shall be completed within thirty (30) days thereafter, if not sooner;
5. a date, time and place for a hearing before the Board of Legislators in relation to such dangerous or unsafe demolished structure, which hearing shall be scheduled not less than five (5) business days from the date of service of the notice; and
6. a statement that in the event of neglect or refusal to comply with the order to secure and remove the burned structure, equipment and debris, the Board of Legislators is authorized to provide for its removal, to assess all expenses thereof against the land on which it is located and the Estate of Carolyn McKee, and if required, to institute a special proceeding to collect the costs of demolition, including legal expenses.

Section 3. A copy of the notice served as provided herein shall be filed in the office of the Lewis County Clerk.

Section 4. That this Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY HIGHWAY DEPARTMENT AND NOVO SOLUTIONS, INC
FOR ON-LINE OPERATIONS MANAGEMENT
(ASSET MAINTENANCE/JOB COSTING) SOFTWARE**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department previous engaged Pub Works for its asset maintenance/job costing software; and

WHEREAS, the Highway Superintendent considered the proposal of Novo Solutions, Inc., (Novo) of Virginia Beach, VA, to provide an updated, comprehensive Operations Management Software program and subscription to incorporate asset management which includes Mapping/Geo location of assets and engaged the company to implement the program in 2025; and

WHEREAS, the Highway Superintendent seeks to enter into a 3-year extension agreement with Novo in order to lock in the annual fees for the services at \$9,940/yr from January 1, 2026 through December 31, 2028; and

WHEREAS, the Board of Legislators wishes to authorize said extension agreement for the identified software and services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a 3-year extension Agreement by and between the Lewis County Highway Department and Novo Solutions, Inc., at the rate of \$9,940/yr for a three year period (Total of \$29,820) commencing and retroactive to January 1, 2026 through December 31, 2028, for operations maintenance software and services, inclusive of annual unlimited licensing subscriptions.

Section 2. The Board of Legislators hereby authorizes the Lewis County Highway Superintendent to execute the extension agreement, pending review and approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT and BARTON
& LOGUIDICE FOR PRELIMINARY ENGINEERING/DESIGN PHASE SERVICES
FOR THE GUIDE RAIL INSTALLATION PROJECT
ON COUNTY ROUTE 55 (DEER RIVER ROAD)**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department has been awarded \$41,500.00 under a HISP grant for the Preliminary Engineering/Design Phase of the guide rail installation project on County Rte 55 (Deer River Road), Town of Denmark. The Highway Department desires to enter into an agreement with Barton & Loguidice (B&L), authorized on the New York State list of professional engineers with the engineering expertise for guide rail install and repair projects, to provide preliminary engineering and design for this project; and

WHEREAS, Barton & Loguidice has provided a draft contract, with the detailed professional scope of services for the PE/Design Phase, as well as compensation for the Final Design, in an amount not to exceed \$60,000.00 (\$41,500 for the PE/Design phase and an estimated \$18,500 for the Final Design; and

WHEREAS, the Highway Superintendent seeks to have the Board of Legislators authorize the contract with B&L for these professional services to advance the project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis (by and through the Lewis County Highway Department) and Barton & Loguidice to provide PE/Design scope of services required for the guide rail installation project located on County Route 55 (Deer River Road), Denmark, NY in the amount of \$41,500 (as awarded under the HSIP Grant); and to then provide a Final Design at a cost not to exceed \$18,500, (anticipated to be awarded under a supplement to the Grant) for a total cost not to exceed \$60,000 for the identified services; said agreement to commence upon full execution and terminating December 31, 2027, unless extended.

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and any amendments thereto, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

DRAFT

RESOLUTION NO. __ - 2026

**RESOLUTION AUTHORIZING FEDERAL AID HIGHWAY SAFETY IMPROVEMENT
PROGRAM PROJECT BETWEEN NEW YORK STATE DEPARTMENT OF
TRANSPORTATION AND COUNTY OF LEWIS FOR PIN 780835, CONTRACT #
D041918 – COUNTY ROUTE 55 (DEER RIVER RD) GUIDE RAIL INSTALLATION
PROJECT AND THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE
FOR 100% OF THE FEDERAL-AID ELIGIBLE COSTS
AND APPROPRIATING \$41,500 FUNDS FOR PE/DESIGN PHASE**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the NYS DOT has forwarded the Master Federal Aid Local Project Agreement identified as “ PIN 780835- County Route 55 (Deer River Rd) Guide Rail Installation Project” for Contract # D041918 in the Town of Denmark, which identifies the County as the responsible party for administration and reimbursement of qualified costs of applicable phases from the Highway Safety Improvement Program (HSIP) funding that calls for the County to be obligated for 100% of the Project costs in the first instance for all phases within the agreement; and

WHEREAS, the project is eligible for funding under Title 23 US Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

WHEREAS, the County of Lewis wishes to advance the project by making said commitment of 100% of the Project costs for all phases outlined in the Agreement in the first instance; and

WHEREAS, the Preliminary Engineering/Design Phase of the project will utilize HSIP funds, and therefore requires the execution of the Comptroller’s Contract No. D041918- Federal Aid Local Project Agreement in order for the County to be entitled to reimbursement of \$41,500 in funding (\$39,425 Federal and \$2,075 Local) for this phase;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby approves the Project and authorizes the Agreement (Contract No. D041918) with NYS DOT, for the project known as “PIN 780835 - County Route 55 (Deer River Rd) Guide Rail Installation Project”, to pay in the first instance 100% of the cost of all phases of the project, including Preliminary Engineering, Design, ROW Incidentals, ROW Acquisition, Construction and/or Construction Supervision and Inspection, with the

understanding that qualified costs will be reimbursement from HSIP and other Federal Aid Local Highway Project funding.

Section 2. The sum of \$41,500 is hereby authorized to be appropriated into the proper highway accounts for the Federal and Local shares and made available to cover the costs of participation in the PE/Design phase of the Project.

Section 3. The Lewis County Board of Legislators hereby agrees that the County of Lewis shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from all funding awarded to the County.

Section 4. In the event the costs of the Project exceed the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Highway Superintendent.

Section 5. The Chair, or in his absence, the Vice-Chair of the Lewis County Board of Legislators, is hereby authorized to execute on behalf of the County of Lewis all necessary agreements, certifications, or reimbursement requests with NYSDOT for all Federal and State aid funding on behalf of the County of Lewis in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs.

Section 6. A certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Section 7. The within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 4 TO THE
CONTRACT BETWEEN THE NEW YORK STATE DEPARTMENT OF
TRANSPORTATION (NYSDOT) AND LEWIS COUNTY FOR THE FEDERAL-AID
BRIDGE REPLACEMENT PROJECT (PIN 775399) MARSHEY ROAD OVER WEST
BRANCH OSWEGATCHIE RIVER**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, a Project for the Bridge Replacement known as Marshey Road over West Branch Oswegatchie River (PIN 775399; BIN 3339960) (the "Project") in the Town of Diana, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such a program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, pursuant to Highway Law § 10 (34-a) and Section 15 of Chapter 329 of the Laws of 1991 as amended by Section 9 of Chapter 330 of the Laws of 1991, as further amended by Chapter 57 of the Laws of New York of 2014, the State has established the "Marchiselli" Program, which provides certain State-aid for Federal-aid highway projects not on the State highway system with project eligibility for Marchiselli Program funds determined by NYS DOT. This project is being funded with Federal Surface Transportation Program (STP) and Marchiselli funds; and

WHEREAS, the County of Lewis advanced the Project by authorizing a commitment of 100% of the federal and non-federal share of the costs of the Preliminary Engineering/Design and Right of Way, and the Final Design and Right-Of-Way (ROW) Acquisition Phases of the Project by Resolution Nos. 308-2021, 123-2023 and 45-2025; and

WHEREAS, the Superintendent of Highways received notice from the NYS DOT that the County will receive additional funding, which amends the previously adopted Schedule A by adding \$3,633,000.00 for the Construction/Construction Inspection Phase of the project; and

WHEREAS, in order for the County to receive the full, additional reimbursement, a "Supplemental Agreement No. 4 to D040399" must be executed;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the Chair of the Board of Legislators to execute "Supplemental Agreement No. 4 to D040399" for the Construction/Construction Inspection Phase funding of the Bridge Replacement Project (PIN 775399).

Section 2. The Chair of the Lewis County Board of Legislators, or in his absence, the Vice-Chair of the Board, is authorized to execute all additional necessary supplemental agreements on behalf of the Lewis County Board of Legislators with the New York State Department of Transportation in connection with this Project.

Section 3. That \$3,633,000.00 shall be appropriated in the Capital Bridge Program to facilitate the Construction/Construction Inspection Phase for the Bridge Replacement on Marshey Road over West Branch Oswegatchie River (PIN 775399; BIN 3339960) in the Town of Diana. The following accounts shall be recognized to facilitate the funding of this project:

Increase Revenues:

H0512000 345970 Federal	\$ 2,906,400.00
H0512000 335910 State	\$ 544,950.00
H0512000 350310 Local	\$ 181,650.00
Project HAU	

Increase Expense:

H0512000 499900	\$ 3,633,000.00
Project HAU	

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION TO AWARD CONSTRUCTION CONTRACT BID TO VECTOR
CONSTRUCTION CORPORATION FOR THE BRIDGE REPLACEMENT PROJECT
775399: MARSHEY ROAD OVER WEST BRANCH OSWEGATCHIE RIVER IN THE
TOWN OF DIANA**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County has commenced a project known as the replacement of Marshey Road over West Branch Oswegatchie River and sent out a request for construction and construction inspection proposals; and

WHEREAS, two (2) sealed bids received were publicly opened on March 24, 2026, at 10:00 a.m. on the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York; and

WHEREAS, the Highway Superintendent in consultation with Fisher & Associates, the professional engineer consultants on the project recommend that the County award the bid to VECTOR CONSTRUCTION CORPORATION, the lowest responsible bidder, to perform the construction phase of the bridge replacement outlined in the bid specifications in the total amount of \$3,058,072.52;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid to and authorizes a contract with VECTOR CONSTRUCTION CORPORATION, Cicero, NY in the amount of \$3,058,072.52, (with 80% Federal and 15% State reimbursable through NYS DOT Contract # D040399, and 5% local funds), for the construction phase of Marshey Road over West Branch Oswegatchie River replacement project in the Town of Diana.

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION TO AWARD BIDS FOR
HOT ASPHALT MIX**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to General Municipal Law Section 103, the Highway Department sent out request for bids from qualified vendors for hot asphalt mix for the upcoming season; and

WHEREAS, three (3) bids were received and publicly opened on March 10, 2026. The Highway Superintendent and staff completed its analysis and tabulation of all submissions, which have been placed on file with the Clerk of the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes Lewis County Highway Superintendent, John Reed to award lowest vendor bids based on project location and trucking costs, for hot asphalt mix, in accordance with the bids received and on file with the Clerk of the Board.

Section 2. The bids and awards shall be effective for the period from April 1, 2026 through March 31, 2027.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ – 2026

**RESOLUTION TO AWARD BIDS FOR
LIQUID BITUMINOUS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to General Municipal Law Section 103, the Highway Department sent out request for bids from qualified vendors for liquid bituminous for the upcoming season; and

WHEREAS, four (4) bids were received and publicly opened on March 10, 2026. The Highway Superintendent and staff completed its analysis and tabulation of all submissions, which have been placed on file with the Clerk of the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislator hereby authorizes Lewis County Highway Superintendent, John Reed to award the liquid bituminous bids to Midland Asphalt Materials, Inc., Vestal Asphalt, Suite-Kote, and All States Construction, Inc. dba Gorman Construction; for re-profiling, filling cracks and quick set slurry seal to Suit-Kote and Gorman Bros, Inc.; and for micro-surfacing to Suit-Kote and Vestal Asphalt; all in accordance with the tabulation of all bids placed on file with the Clerk of the Board.

Section 2. The awarded bids are effective for the period from April 1, 2026 through March 31, 2027.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ – 2026

**RESOLUTION TO AWARD BIDS FOR
PAVEMENT MARKING**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to General Municipal Law Section 103, the Highway Department sent out request for bids from qualified vendors for pavement marking for the upcoming season; and

WHEREAS, three (3) bids were received and publicly opened on March 10, 2026. The Highway Superintendent and staff completed its analysis and tabulation of all submissions, which have been placed on file with the Clerk of the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Highway Superintendent, John Reed to award the pavement marking bid to Seneca Pavement Markings, Inc., of Horseheads, NY, the lowest eligible bidder, in accordance with the tabulation of all bids prepared by the Superintendent and placed on file with the Clerk of the Board.

Section 2. The said bids are effective for the period April 1, 2026 through March 31, 2027.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION TO AWARD BIDS FOR
HIGHWAY ROAD PROJECT MATERIALS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to General Municipal Law Section 103, the Highway Department sent out request for bids from qualified vendors for various Lewis County road project materials (sand, stone, gravel & concrete) for the upcoming season; and

WHEREAS, eight (8) bids were received and publicly opened on March 10, 2026. The Highway Superintendent and staff completed its analysis and tabulation of all submissions, which have been placed on file with the Clerk of the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislator hereby authorizes Lewis County Highway Superintendent John Reed to award lowest vendor bids based on project location and trucking costs, for crushing, concrete, sand, gravel, limestone and crushed stone, in accordance with the bids received and on file with the Clerk of the Board.

Section 2. The bids and awards shall be effective for the period from April 1, 2026 through March 31, 2027.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION TO AWARD BID
AND AUTHORIZE CONTRACT WITH
M.J. LYNDAKER LOGGING, LLC**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County through the Recreation, Forestry, & Parks Department commenced the Lewis County Timber Sale process by sending out an RFP for the value of forest products in the Lewis County reforestation area, located on North South Road, Town of Lyonsdale, on the north portion of Tax Map Parcel No. 355.00-02-01.00; and

WHEREAS, two (2) sealed bids received were publicly opened on March 18, 2026 at 11:00 a.m. in the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York; and

WHEREAS, the Director of Recreation, Forestry & Parks recommends that the County award the bid to M.J. Lyndaker Logging, LLC, who offered the highest price for the forest products located on the North South Road parcel, in the total amount of \$37,365.00;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes a contract with M.J. Lyndaker Logging, LLC, 6606 Old Indian River Road, Castorland, NY 13620 for the term of April 7, 2026, through April 30, 2028, requiring the Contractor to pay the County \$37,365.00 for the harvesting of timber at North South Road, in the Town of Lyonsdale, on the north portion of Tax Map Parcel No. 355.00-02-01.00;

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

RESOLUTION NO. __ - 2026

**RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND IN-KIND
SERVICES PURSUANT TO NYS DEC ADIRONDACK PARK COMMUNITY SMART
GROWTH GRANT PROGRAM FOR PHASE I
OF THE LEWIS COUNTY WINTER RECREATION MASTER PLAN**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators approved and authorized an application and Plan to the New York State Department of Environmental Conservation ("NYS DEC") Adirondack Park and Catskill Park Community Smart Growth Grant Program for the completion of a winter recreational trail development plan in areas within the Adirondack boundary; and

WHEREAS, the Director of Recreation, Forestry and Parks received notice that the County of Lewis will be awarded \$79,245.20 in funds under this Grant (\$68,000 in state funds and \$11,245.20 in local match requirement); and

WHEREAS, the Director seeks to have the Board authorize the identified eligible equipment purchases in compliance with the grant requirements and any procurement requirements;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Director of Recreation, Forestry & Parks Department to purchase equipment identified in the Non-Motorized Winter Recreation Master Plan under Phase 1, with the funding provided under the NYS DEC Adirondack Park and Catskill Park Community Smart Growth Grant Program.

Section 2. The within resolution shall take effect immediately.

Section 3. The chair or vice-chair of the Board of Legislators is hereby authorized to execute any grant agreement and other documents required to give effect to acceptance of this award, upon review by the County Attorney.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.

**LOCAL LAW (INTRODUCTORY NO. 3-2026)
COUNTY OF LEWIS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

**A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 6 – 2025,
AMENDING LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS
ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION 1. TITLE

This Local Law shall be known as “**THE 2026 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN**”.

SECTION 2. STATUTORY AUTHORITY

This local law is enacted pursuant to Municipal Home Rule Law (“MHL”) § 10(1)(i), which provides that a county may adopt local laws relating to its property, affairs or government provided it is not inconsistent with the provisions of the constitution or any general law.

SECTION 3. LEGISLATIVE FINDINGS

The Board of Legislators makes the following findings in support of this Local Law:

- A. Planned special events include but are not limited to sporting events, concerts, parades, walking & running events, bicycle races, & motorized vehicle events and rallies. These types of events can have direct and indirect impacts on county/town properties, roads, and trails. There are several events organized and held in Lewis County where county/town roads, county/town public rights-of-way, trails, parks, and lands are used for the event, or are adversely affected by the event activities because of road closure, traffic congestion, parking concerns, damage to town and county roads and shoulders, etc.
- B. The occurrence of such events as described and defined herein may place

an unwarranted burden on the County/Town resources related to the provision of emergency services, law enforcement, health and sanitary services, road and property repairs, and similar items, depending upon the special event, its size, and the conduct of participants.

- C. The purpose of this law and the requirement for a permit and fee for same, is to enable the county and town(s) to be able to anticipate the impacts posed by the event and to coordinate efforts of various departments and other municipalities which may be affected by the special event; to take appropriate steps and measures to provide for the safety of event participants and residents; and to provide for the least impact on the county and town roads, trails, and lands.
- D. When a person(s), corporation(s), organization(s), landowner(s), lessee(s) and others seek to conduct a special event on county roads and/or county property, town roads and/or town property of any town that opts into this law, provision must be made for adequate financial assurance to protect persons and property (both public and private) within the County. The Board of Legislators of Lewis County finds and declares that it is necessary for government protection, order, conduct, safety, health and well-being of persons and county/town property, that certain rules and regulations be established for special events involving county roads, trails, parks and other lands, as well as town roads and other town property of any town who opts into this law and, further, that it is necessary to adopt under the police power of the County, a local law to regulate and license by permit the holding of such special events on or effecting access to and use of County or Town roads, trails, parks and other lands.

SECTION 4. DEFINITIONS

FOR PURPOSES OF THIS LOCAL LAW:

- A. The word “person” shall be deemed to include any person, persons, firm, company, corporation, partnership, association, club, limited liability company, limited liability partnership, joint venture, or other entity, owner or lessee of real property, promoter, sponsor, organizer, or any other entity, group or organization whether formalized or not.
- B. The term “any town who opts in” shall mean a Lewis County Town that executes an Inter Municipal Agreement (IMA) with the County in which the Town agrees, *inter alia*, who adopted the prior Local Law No. 6-2025 or who adopts this Local Law for special events held on its town roads or other town

property. Any Town that “opted in” to the prior 2025 Amended Event Law, Local Law No. 6- 2025, shall be deemed to have continued its option under this amended law unless and until that Town notifies the Lewis County Director of Recreation, Forestry and Parks in writing of its decision to terminate its “opt-in” under this amended law, or any amendment hereto made in the future.

C. “ Motorized event” shall mean any outdoor gathering of TWO HUNDRED FIFTY (250) or more participants involving vehicles, motorcycles, ATV/OHVs, UTVs, snowmobiles, or other motorized equipment, or any combination thereof which involve:

1. Any gathering or organized event taking place on County roads, trails or other property which may interfere, impede or obstruct the flow of traffic or which does not comply with normal traffic regulations or controls; or
2. Any event intended to include and/or to take place on the Lewis County ATV/OHV Trail System.
3. Any gathering or organized event taking place on an opted-in Town road, trail or other property which may interfere, impede or obstruct the flow of traffic or which does not comply with normal traffic regulations or controls.
4. Any event intended to include and/or to take place on the Snowmobile Trail system.
5. Motorized event(s) held on private property will require a permit where the event may interfere with, impede or obstruct the flow of traffic or which does not comply with normal traffic regulations or controls on County roads or opted-in town roads; or where the motorized activity or event on private property may result in damage to County roads or lands or roads and lands of opted-in towns; or where the activity or event requires placement of signage or pavement markings on County roads or town roads for towns who have opted into this law.

D. “Non-motorized event” shall mean gatherings of TWO HUNDRED FIFTY (250) or more persons and their activities on county-owned or opted-in town-owned roads, trails or other properties.

SECTION 5. PERMITS

- A. No person may organize, operate, promote, or conduct an event as defined above on a County or opted-in Town road, trail, park or other land in Lewis County, without first obtaining an event permit to do so from the Lewis County Director of Recreation, Forestry and Parks (DRFP).
- B. All ATV/OHV motorized events which include the Lewis County Trail System use as part of the event will require all riders in the event to have or to purchase an appropriate Lewis County ATV/OHV permit in order to participate. The sponsor/organizer/promoter shall be required to have all registrants produce proof of an appropriate Lewis County ATV/OHV permit in order to participate.
- C. The Director of Recreation, Forestry and Parks will consult with the County Superintendent of Highways, the Emergency Management Director, the Lewis County Sheriff, the Town Superintendent of Highways and Supervisor, and any other relevant County or Town Department(s), as the event may warrant in processing the permit application.

SECTION 6. PERMIT APPLICATION PROCESS AND FEE

- A. All event applications shall be made to the Lewis County Director of Recreation, Forestry and Parks (DRFP), by the person(s) or entity(s) sponsoring or running the event involving County and/or opted-in Town roads, trails, park or other lands, or by the duly authorized agent or attorney thereof. The appropriate application fee, if required, as set forth in the fee schedule in effect for said event permit, must be submitted with the application along with all the other documentation required therein. No action will be taken upon any application until it is deemed complete by the Director of Recreation, Forestry & Parks, in consultation with the appropriate County and opted-in Town Departments.
- B.
 - 1. The non-refundable application fee charged for an event permit shall be in accordance with the fee schedule set forth under Section 10 of this Local Law, or as may be amended from time to time, by Resolution adopted by the Lewis County Board of Legislators.
 - 2. A permit application fee shall not be required for any special event that is otherwise licensed, sponsored or organized in whole or in part by the County or opted-in Town, or any other municipal government located within the County; but said municipality shall submit an application for the event.

3. The County Director of Recreation, Forestry & Parks will have the discretion to waive the requirement of a permit fee depending upon the nature of the event (parade, wedding, etc.), consistent with the purpose of this local law and permit process, which is to have County and local towns know when there are events which can cause disruption, safety concerns, and potential damage to life and property, with the need for emergency services.

C. The application for a permit hereunder shall be made in writing upon such form or forms as may be crafted by the DRFP and shall be submitted to the DRFP at least sixty (60) or more days prior to the first day such special event is anticipated to be held. Such application shall include the following information:

1. The applicant's name, age, and residence address; if the applicant is a corporation, partnership or association, the name of the entity, address for its principal office, together with the names and addresses of its directors, partners or associates. If the applicant is not a resident of or does not have a place of business within Lewis County, the name of a natural person, over the age of eighteen (18) years of age who resides within Lewis County and who is authorized by the applicant, and who shall agree by acknowledged statement to accept service of notices and summons on behalf of the applicant with respect to this event application and with respect to the conduct of the event or any enforcement matters relating to the event under this Local Law;
2. The proposed dates and hours of operation of the event, and a description of the event;
3. The expected minimum and maximum number of persons and vehicles/other equipment, if any, per day of the event to use the roads and/or property(s), if any, per day and collectively;
4. A description of the purpose of the event and the activities to take place thereat, including without limitation, concessions, entertainment, vehicles, equipment, etc.;
5. The admission/participation fee to be charged, if any.
6. For all motorized events subject to the Local Law, the sponsor/organizer will be responsible to have participants register with the

applicant/sponsor/organizer; said registration form to include proof of insurance coverage (Liability, Personal Injury Protection (PIP) and Uninsured Motorist) for each participant's motorized vehicle and the participant's affirmative signed statement that said insurance is in effect. The registration form shall also require each participant to execute a waiver of liability and assumption of the risk for participation in the event; said waiver and assumption to extend to the benefit of the municipalities wherein the event takes place and has an impact.

Any events with 5,000 up to 9,999 participants/attendees , and events with 10,000 or more participants may require additional conditions and obligations of the applicant/sponsor including event insurance depending upon the activity, size and mass gathering laws and regulations in effect.

- D. 1. If the applicant has insurance for the event, the applicant shall provide all information pertaining to the type and amount of insurance coverage. The applicant may be required to have the County and any opted-in town be named as an additional insured.

2. a. Any motorized event expecting 250 or more attendees/participants, shall require the applicant to verify and ensure that each participant has liability/PIP/Uninsured insurance on the motorized vehicle/equipment being used during the event as set forth in Sections 6 & 7.

b. Events expecting 5,000 or more participants and attendees shall be required to comply with any and all other applicable State and Local Laws, [including but not limited to NYS Department of Health rules and regulations pertaining to mass gatherings (assembly of 5,000 people or more), Public Health Law §225, and Lewis County Local Law No. 2- 1970 (mass assembly of 10,000 people or more); such applications to be reviewed and approved by the Public Health Director, Emergency Management Director, & NYS DOH, where required, Lewis County Sheriff, Superintendent of Highways, and any other relevant County and/or Town Department(s) appropriate for the size and activity of said mass gathering event.

c. For events expecting 5,000 or more participants/attendees, the DRFP will notify the applicant of the additional review before the application will be deemed fully submitted. The preliminary application may then be reviewed and commented upon by the appropriate Department(s) to determine from the information supplied the potential effect or impact the proposed event and assembly will have upon the public health, safety, and welfare of the people and property of Lewis County.

- E. 1. After careful review and consultation with other County and/or Town Departments as may be required, the DRFP shall determine whether the permit application will be approved or denied. The DRFP shall communicate her decision on the application in writing, by issuing a permit with any and all conditions to which the applicant may be required to meet prior to and during the event. If denied, the DRFP shall indicate the reason for such denial.
2. Simultaneously with notification of approval/denial of a permit to the applicant, the DRFP shall notify the County Manager, Board of Legislators, any appropriate County Departments, and any appropriate Town Supervisor and Highway Supervisor of the event permit issued/denied, including any conditions and information on the type of event, date, location, estimated size, and any other relevant information.
- F. The County, through the DRFP, shall have the right at any time, in its sole discretion, to terminate the permit, or any portion thereof, should it be necessary due to County and/or Town operations, conditions, or other circumstances which may arise. Any termination of the permit shall not constitute a breach of the permit, and no liability shall be incurred by or arise against the County and/or any opted-in participating Town, its agents and employees for loss of profits or any other damages.

SECTION 7. LIMITATIONS OF LIABILITY, CONDITIONS OF USE AND INSURANCE REQUIREMENTS

- A. Neither the County nor any opted-in Town affirms that the County-owned or Town-owned Road/trail/site/property affected by or used for an event has been designed, constructed, or maintained for the purpose of the activity/conduct of the event. The application shall state that the applicant and all its participants assume full risk and responsibility for the event and shall hold the County/ Opted-in Town harmless with respect to any claim by the event applicant(s) and its participants. The applicant(s) and its participants assume full risk and responsibility for planning and conducting a safe and orderly event that does not expose participants or the public to any unreasonable hazards, with minimal disruption to normal uses of the roads, trail system and municipal properties. It shall be the sole obligation of the applicant to determine whether the county and/or town site(s) is/are suitable for the purpose of safely conducting the event.
- B. The applicant shall exercise due care in its use of the municipal property and shall upon the expiration, termination or cancellation of the issued

permit, surrender the municipal property/site in as good a condition as on the effective date of the permit. Depending upon the nature of the event and the anticipated number of participants, the issuance of a permit may be conditioned upon an undertaking, bond or guaranteed deposit, to ensure restoration of the municipal property(s) to its previous condition.

- C. The applicant/sponsor agrees to notify the DRFP or any other municipal official designated to receive notification about any hazardous or unsafe conditions and/or about any accidents that occur or occurred during the event immediately upon the discovery of such condition or accident.
- D. At the time a permit is issued, the DRFP shall provide the applicant/sponsor with a statement of conditions, responsibilities and obligations of the Applicant/Permittee and participants, including but not limited to requirements to have participants provide proof of Liability/PIP/Uninsured Motorist insurance on motorized vehicles to be used in the event and participant signed statements regarding assumption of risk and waiver of liability against the municipalities. Said statement shall be signed by the applicant/permittee and returned to the DRFP forthwith.

If insurance is determined to be required pursuant to mass gathering laws and regulations, the applicant/permittee shall provide the DRFP with proof of required types and amounts of insurance prior to the commencement of the event and any certificate of insurance endorsement which may be required.

- E. For all events, applicant/permittee agrees to defend, indemnify and hold harmless the County of Lewis, its agents and any opted-in Town effected by the event from and against any and all claims, damages, losses and expenses, including but not limited to attorneys' fees, road damage, personal injury, property damage or wrongful death arising out of any claim associated in any way with the applicant's or participants' event and use of the permitted site/property, no matter how caused. The County and Town make no representations as to the condition of the property for the use intended by the event participants and organizers.
- F. The DRFP, (in consultation with the County Manager, County Attorney, County Superintendent of Highways and any other appropriate and relevant municipal official) will have the discretion to determine whether or not there is a need for insurance based upon the type and size of the event, and/or may determine to adjust the required insurance coverages and amounts, depending upon the nature of the event, i.e., activities, size, duration.

- G. For any motorized event, regardless of its size or requirement for insurance under this Local Law, the applicant and sponsors of a motorized event shall be required to execute a waiver of liability/assumption of risk and have each of their participants execute a similar form for the benefit of the County and any opted in Town.

SECTION 8. PENALTIES FOR NON-COMPLIANCE AND ENFORCEMENT

- A. If the County determines, through its lawful agent(s) and designees, that any of the items required as conditions under the permit are not adhered to or have not been accomplished within the required time limits, the conditional permit may be immediately terminated by action of the DRFP, after notification to the County Manager, Board of Legislators, and the appropriate Opted-in Town Supervisor. Notice of such termination shall be in writing and delivered to the applicant at the mail address and e-mail address set forth in the application.
- B. 1. Any person (as defined in this Local Law) who shall organize, promote, conduct or cause to be conducted an event on County roads, trails, or other county property and/or on opted-in Town roads, trails, or other town property as defined in this Local Law, without having a written permit in accordance with the provisions of this law shall be deemed to have violated this Local Law.
2. Any person holding an event and failing to apply for an event permit shall be subject to a civil penalty, enforceable and collectible by the County of Lewis, in any court of competent jurisdiction within the County of Lewis as follows:
- a. In the amount of \$50.00 to \$500.00 for holding a non-motorized event with 250 or more participants, depending upon the nature, size, location and municipalities involved.
 - b. In the amount of \$500.00 - \$1,000.00, plus an additional \$5.00 per participant for holding a motorized event, depending upon the nature, size, location and municipalities involved. The \$5.00/per participant fine fee for failure to obtain the permit will be deposited into a special fund for distribution among participating municipalities affected by the event, pursuant to the terms of the IMA.

3. Any person and/or participant in a special motorized event who rides outside of the designated travel areas for the event on a County or Town road/trail/property (*for example*, riding on the road shoulder, drainage ditches, etc.) shall incur a fine of \$1,000.00, plus incur the costs and expenses of repairing any damage to the property.

4. In addition to the above penalty(s), the County of Lewis or a Town who has opted into this local law, who is directly adversely affected by the special event, may maintain an action or proceeding in a Court of competent jurisdiction to compel compliance with or to restrain by injunction, the violation(s) of this local law, and to seek recovery of any and all damages incurred as a result of noncompliance with this local law.

SECTION 9. SEPARABILITY

If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 10. FEE SCHEDULE

A permit application fee of \$ 20.00**, made payable to Lewis County, shall apply, unless waived by the Director of Recreation, Forestry & Parks, in her sole discretion. This permit fee amount will remain in effect until amended by the Lewis County Board of Legislators by an adopted Resolution.

** If the event involves 10,000 or more participants, applicant is subject to permit fees set forth under Local Law No. 2-1970.

SECTION 11. EFFECTIVE DATE

- A. This Local Law amends and replaces Local Law No. 6-2025 and Local Law No. 3-2022.
- B. This Local Law shall become effective immediately after filing with the office of the New York Secretary of State.

RESOLUTION NO. __ - 2026

FIXING DATE OF PUBLIC HEARING ON LOCAL LAW

(INTRODUCTORY LOCAL LAW NO. 3 - 2026), COUNTY OF LEWIS

Introduced by Joshua Leviker, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on April 7, 2026, a proposed Local Law entitled "THE 2026 AMENDED LOCAL LAW REGUALTING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN."

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That a public hearing will be held on May 5, 2026, at 5:00 p.m., before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York.

Section 2. That at least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator __, seconded by Legislator __, and adopted on the 7th day of April, 2026.