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TO: Media

FROM: Cassandra Moser, Clerk of the Board

DATE: June 27, 2025

The Board of Legislators will meet on **Tuesday, July 1, 2025 at 5:00 p.m.** in the Courthouse 2<sup>nd</sup> Floor Legislative Board Chambers, Lowville, NY for the regular monthly meeting. Enclosed are proposed resolutions for action. Any other business may be conducted.

There will be hearings for public comment on the following items:

- A Local Law Amending and Replacing Local Law No. 3-2015: A Local Law of the County of Lewis to Provide a Uniform System for Managing the Collection, Transportation and Disposal of Solid Waste and Recyclables.
- Demolition and removal of the structure located at 1057 Ammon Road in West Leyden, NY.
- Addition of 0.2 miles of trail and parking area to the Lewis County OHV Trail System located in the Town of Martinsburg.

The meeting will also be streamed live on the YouTube channel "Lewis County" listed as:

<https://www.youtube.com/c/LewisCountyNY>

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**RESOLUTION NO. 131 - 2025**

**AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$2,744,745.80 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

**RESOLUTION NO. 132 - 2025**

**RESOLUTION AUTHORIZING RENEWAL AGREEMENT WITH  
THE UNIFIED COURT SYSTEM  
FOR COURT CLEANING AND MINOR REPAIRS SERVICES**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, counties and cities are required by law to furnish and maintain adequate court facilities for use by trial courts in the State of New York, with the State obligated to compensate the municipality for cleaning, maintenance and repairs of the facilities; and

WHEREAS, in 2023, the County entered into a five (5) year agreement (C300537) with the NYS Unified Court System ("UCS") for the purpose of providing cleaning services for the interior of the Lewis County Court House ("Court Facilities"), as well as minor and emergency repairs, and preventive building and property maintenance services for the facility; and

WHEREAS, the five-year agreement commenced April 1, 2023 and continues through March 31, 2028, with annual agreements as to the maximum amount of reimbursement the UCS will pay to the County for such services; and

WHEREAS, the County has provided and submitted to the State the annual compensation reimbursement budget and scope of services to be rendered for the annual period from April 1, 2025 through March 31, 2026, and UCS agrees to reimburse the County for the cleaning and maintenance services for this period in the amount of \$162,952.00; and

WHEREAS, the Board of Legislators seeks to authorize and approve this annual renewal service at said compensation amount.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes and approves the 2025/2026 renewal amendment to the five-year Agreement between the County of Lewis, by and through the Buildings and Grounds Department, and the NYS Unified Court System, for the provision of cleaning and maintenance services for the interior of the Lewis County Court Facility, as well as preventive building and property maintenance services for the facility, for the period retroactive to April 1, 2025 through March 31, 2026, in consideration of the payment of \$162,952.00.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such renewal agreement, and all

additional annual renewal amendments to the five-year Agreement, pending approval by the County Attorney.

Section 3. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

## RESOLUTION NO. 133 - 2025

### RESOLUTION TO TRANSFER FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget transfers are hereby approved to provide additional funding for energy expenses related to the Glenfield School Building and Highway Garage Building. The Glenfield School expenses have been budgeted conservatively, while waiting for the final sale of the building, and are paid from the Stowe Street Building and Grounds account. The Highway Garage expenses are in the second year since the building construction and estimated costs were unknown at the time of preparing the 2025 budget.

Decrease Expenditure:

|                                     |              |
|-------------------------------------|--------------|
| A0199000 499900 General Contingency | \$ 29,000.00 |
|-------------------------------------|--------------|

Increase Expenditures:

|                                          |              |
|------------------------------------------|--------------|
| A0162100 430300 Stowe Street Electric    | \$ 6,000.00  |
| A0162100 430400 Stowe Street Natural Gas | \$ 6,000.00  |
| A0162300 430300 Highway Electric         | \$ 2,000.00  |
| A0162300 430400 Highway Propane          | \$ 15,000.00 |

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 134 - 2025**

**RESOLUTION DIRECTING THE DEMOLITION AND REMOVAL  
OF AN UNSAFE BUILDING PURSUANT TO LOCAL LAW NO. 2-2007,  
(HAMLET OF WEST LEYDEN)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to Local Law No. 2-2007, entitled, “A LOCAL LAW PROVIDING FOR THE REPAIR OR REMOVAL OF UNSAFE BUILDINGS, UNSAFE EQUIPMENT AND COLLAPSED STRUCTURES,” (herein “Unsafe Building Law”), the Board of Legislators is empowered to take certain actions in connection with the investigation and enforcement of buildings and structures that are deemed to be unsafe; and

WHEREAS, pursuant to Section 5 of such Local Law, the Lewis County Code Enforcement Officer conducted an investigation of the premises known Tax Map No. 419.01-01-44.000, owned by Madeline Zielasko, deceased, and determined that the collapsed structure is unsafe and issued a report to the Board of Legislators on May 12, 2025; and

WHEREAS, the Code Enforcement Officer reported that the structure is a storage building located at 1057 Ammon Road, Hamlet of West Leyden, which has been abandoned, unsecured, and has collapsed. Overall, the building is damaged and dilapidated due to lack of maintenance and care and is definable as an unsafe structure, that is unfit for human occupancy and a danger to anyone who may attempt to enter. The Code Enforcement Officer has condemned the structure and appropriately posted same; and

WHEREAS, the Code Enforcement Officer concludes in his report that this building is unsafe and pose an unsafe condition to the general public. It is the Code Enforcement Officer’s recommendation that the structures should be completely demolished and removed; and

WHEREAS, by Resolution No. 106-2025, the Board of Legislators ordered and decreed that the surviving son of the deceased owner of said building appear before this Board of Legislators on July 1, 2025 at 5:00 p.m. and Show Cause before this Board why it should not Order said Owner to immediately demolish and remove the building located on the parcel identified as Tax Map No. 419.01-01-44.000, 1057 Ammon Road, in the Hamlet of West Leyden, County of Lewis; and that in the event that the surviving son fails to comply with such Order or fails or refuses to demolish or remove said building, and related debris, that the Board of Legislators provide for its demolition and removal and assess all expenses thereof against the land on which

it is located and to commence a special proceeding if required to collect the costs of demolition, including legal expenses; and

WHEREAS, the Owner's surviving son was given due notice of the hearing before this Board by personal service on June 16, 2025, and by regular mail service. A Notice of the Hearing was securely affixed upon the unsafe building on June 13, 2025;

WHEREAS, the Owner's surviving son did/did not appear for the hearing before the Lewis County Board of Legislators on July 1, 2025;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby finds and determines as follows:

- (a) That Madeline Zielasko, deceased is the Owner of the premises known as Tax Map No. 419.01-01-44.000, located at and designated as 1057 Ammon Road, in the Hamlet of West Leyden, County of Lewis;
- (b) That the Lewis County Code Enforcement Officer duly inspected said premises, condemned the structure and declared that the building located on said premises was unsafe and not repairable and should be properly demolished and removed;
- (c) That the structure is collapsed, abandoned, unsecured, and is unfit for human occupancy and a danger to anyone who may attempt to enter;
- (d) That the Board of Legislators received the report of the Code Enforcement Officer dated May 12, 2025, and agrees with his findings;
- (e) That pursuant to Local Law No. 2 – 2007, on July 1, 2025, at its regular meeting the Board of Legislators determined that the building is unsafe, constitutes a public nuisance, and a danger to the safety, health, and welfare of the community; and that the building and garage must be demolished and removed from the premises;
- (f) That Steven Zielasko, surviving son of Madeline Zielasko, deceased has received due notice of these proceedings;
- (g) That the building located on the premises known as Tax Map No. 419.01-01-44.000, located at 1057 Ammon Road, Hamlet of West Turin, County of Lewis is unsafe, constitutes a public nuisance and a danger to the safety, health and welfare of the community and must be immediately demolished and removed;

Section 2. By reason of such findings, it is hereby

ORDERED AND DECREED that Steven Zielasko, surviving son of Owner Madeline Zielasko, deceased of premises known as Tax Map No. 419.01-01-44.000 and located at and designated as 6357 East Main Street, in the Hamlet of West Leyden, County of Lewis, shall immediately demolish and remove the building located thereon; and it is further

ORDERED AND DECREED that Steven Zielasko, shall immediately commence proper removal of the building and garage within thirty (30) days of service of notice of this order; and shall complete same within sixty (60) days; and it is further

ORDERED AND DECREED, that in the event that Steven Zielasko fails or refuses to commence the demolition process in accordance with this Resolution, the Code Enforcement Officer shall cause such building to be demolished and removed either by County employees or by contract, provided that any contract for demolition and removal of a building in excess of \$20,000.00 shall be awarded through competitive bidding; and it is further

ORDERED AND DECREED, that in the event that the County provides for the demolition and removal of such building and garage, all of the costs and expenses of same shall be assessed against the land upon which it is located; and it is further

ORDERED AND DECREED that a certified copy of this resolution and orders shall be served upon Steven Zielasko, surviving son of Owner of such building by personal service and by certified mail to him at his last known address as shown by the records of the receiver of taxes.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.



**RESOLUTION NO. 135 - 2025**

**RE-APPOINTING MEMBER TO  
DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby re-appoints Eric Virkler of Lowville, New York, to the Development Authority of the North Country.

Section 2. That the term of said appointment shall be for a period of four (4) years effective from August 5, 2025 to August 5, 2029.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 136 - 2025**

**RESOLUTION TO APPROPRIATE FUNDS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation be approved in the County Road accounts for additional revenue expected from the NYS CHiPs program:

Increase Revenue:

|                               |               |
|-------------------------------|---------------|
| D0501000 335011 CHIPS revenue | \$ 295,000.00 |
|-------------------------------|---------------|

Increase Expense:

|                                               |               |
|-----------------------------------------------|---------------|
| D0512000 495120 Capital Improvement Materials | \$ 295,000.00 |
|-----------------------------------------------|---------------|

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 137 - 2025**

**RESOLUTION TO APPROPRIATE FUNDS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation is hereby approved in the County Road account lines to utilize County Road Fund Balance to cover additional engineering expenses related to FEMA storm DR4814 Hurricane Beryl. FEMA funding reimbursement will be received at a later date:

Decrease:

|                        |               |
|------------------------|---------------|
| D0 005990 Fund Balance | \$ 200,000.00 |
|------------------------|---------------|

Increase Expense:

|                                        |               |
|----------------------------------------|---------------|
| D0533390 495333 FEMA Materials Expense | \$ 200,000.00 |
|----------------------------------------|---------------|

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 138 - 2025**

**RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS DEC  
WATER QUALITY IMPROVEMENT PROJECT (WQIP) FUNDS TO REPLACE  
SEVERAL CULVERTS IN LEWIS COUNTY**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department, with assistance from the Lewis County Soil and Water District and the Lewis County Planning and Community Development Department, desires to apply for up to \$6,000,000 in financial assistance to replace five (5) culverts on the Number 3 Road (3), Cobb Road (1), and Woodbattle Road (1) through the 2025 Consolidated Funding Application (CFA) under the New York State (NYS) Department of Environmental Conservation (DEC) Water Quality Improvement Project (WQIP) funding program; and

WHEREAS, if awarded, the grant requires a commitment of a 25% match from the County, which would be paid for with CHIPS funding; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Highway Department, with assistance from the Lewis County Soil and Water District and the Lewis County Planning and Community Development Department, to submit the online Consolidated Funding Application through the NYS DEC Water Quality Improvement Project (WQIP) funding program, to replace five (5) culverts on the Number 3 Road (3), Cobb Road (1), and Woodbattle Road (1).

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application(s) and, if awarded, to accept the funding, sign contract documents, appropriate the project funding to the Lewis County Highway Department, and award project bids to the best value firm to assist with the project.

Section 3. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 139 - 2025**

**RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BETWEEN THE  
FEDERAL HIGHWAY ADMINISTRATION, NYS HISTORIC PRESERVATION OFFICE,  
NYS DEPARTMENT OF TRANSPORTATION AND TOWN OF WATSON, THROUGH  
ITS SPONSOR, THE COUNTY OF LEWIS FOR THE BRIDGENY CULVERT TOWN OF  
WATSON LOCAL PROJECT (PIN 775410/ BIN2220750) KNOWN AS BAILEY ROAD  
OVER INDEPENDENCE RIVER**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County of Lewis, by Resolution and Intermunicipal Agreement with the Town of Watson, is acting as Sponsor of the BridgeNY Local Project known as Bailey Road over Independence River (PIN 775410) (BIN 2220750) (“the Project”); and

WHEREAS, the Federal Highway Administration (FHWA) in coordination with the New York State Department of Transportation (NYSDOT) and Lewis County proposed the federally funded Project to replace the superstructure of the existing bridge which includes the removal of the existing Pratt truss bridge, excavation and construction of new concrete substructures, construction of the new bridge, and reconstruction of the highway; and

WHEREAS, the FHWA in coordination with NYSDOT and the County, and in consultation with the State Historic Preservation Office (SHPO) determined on November 5, 2024 that the undertaking will have an adverse effect on the Bailey Road Bridge which is eligible for listing in the National Register of Historic Places; and

WHEREAS, the FHWA in coordination with the NYSDOT, SHPO, and Lewis County seek to enter into an agreement to implement various stipulations in order to take into account the effect of the undertaking on historic properties; and

WHEREAS, the Board of Legislators seek to authorize and sign the Memorandum of Understanding in order to implement these stipulations;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes a Memorandum of Understanding with the Federal Highway Administration, the New York State Department of Transportation, and the New York State Historic Preservation Office to implement various stipulations including but not limited to the County securing an architectural historian to document the field

work record of this bridge prior to demolition of the BridgeNY Local Project known as Bailey Road over Independence River (PIN 775410) (BIN 2220750) to take into account the effect of this undertaking on this historic property.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any amendments thereto, upon review and approval by the County Attorney.

Section 3. That the within Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 140 - 2025**

**RESOLUTION APPOINTING EX-OFFICIO MEMBER TO  
LEWIS COUNTY GENERAL HOSPITAL  
BOARD OF MANAGERS**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, on May 28, 2025, the Lewis County General Hospital Board of Managers approved by motion, the appointment of Colonel Christina M. Buchner, Commander of the U.S. Army Medical Department Activity of Fort Drum, N.Y., as an ex-officio, non-voting, advisory member to the Lewis County General Hospital Board of Managers, pending the Lewis County Board of Legislator's approval; and

WHEREAS, Col. Buchner recently visited with administration and staff at the LCHS along with members of the Board of Legislator. LCHS is interested in developing and maintaining a regular relationship with the Colonel and Fort Drum Regional Health Planning Organization in order to provide healthcare to military and military families; and

WHEREAS, General Municipal Law Section 127 requires that members of the Board of Managers for a municipal hospital be citizens of the sponsoring municipality. This requirement does not bar the establishment or appointment of an ex-officio, non-voting, advisory member; and in fact, advisory appointment action was taken in 2008 pursuant to Resolution No. 316-2008; and

WHEREAS, having met and conversed with Col. Buchner, the Chairman of the Board recommends that this appointment be approved for the benefit of the LCHS, the many military residents of our County, and to strengthen the continuing relationship between Lewis County and Fort Drum;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby affirms the action of the LCGH Board of Managers and appoints Colonel Christina M. Buchner, Commander of the U.S. Army Medical Department Activity of Fort Drum, NY as an ex-officio, non-voting, advisory member to the Lewis County General Hospital Board of Managers, for an indefinite term.

Section 2. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 141 - 2025**

**RESOLUTION ADOPTING THE COUNTY LEGISLATIVE POLICY  
RESTRICTING ELECTRONIC DEVICE USE DURING EXECUTIVE  
OR EXEMPT PRIVILEGED SESSIONS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee and Legislator Thomas Kalamas, District 2.

WHEREAS, the Lewis County Board of Legislators seeks to set a policy for its executive and/or attorney client privileged session in order to protect confidentiality, maintain focus, and protect sensitive discussion during executive or exempt sessions of the Lewis County Legislature; and

WHEREAS, the attached policy outlines the procedure for the restrictive use of cell phones and other electronic devices while in an executive or exempt privileged session;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and adopts the attached policy for the Lewis County Legislators, legislative staff, County officers and/or officials, and any other invited participants attending an executive and/or exempt session of the Lewis County Board of Legislators or its committees/subcommittees.

Section 2. The Clerk of the Board is directed to add the policy to the administrative and employee handbooks, upon such form as may be approved by the County Attorney.

Section 3. The within resolution is effective immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.



**Lewis County Legislative Policy  
Prohibiting Cell Phone/ Electronic Recording Device Use  
During Executive or Exempt Privileged Sessions**

**Authority:** The Lewis County Board of Legislators (LC BOL), in accordance with New York State Open Meetings Law (Public Officers Law, Article 7, §§ 100–111), seeks to set a policy for its executive and/or attorney client privileged sessions in order to protect confidentiality and lawful, sensitive discussions.

**Purpose:** To ensure confidentiality, maintain focus, and protect sensitive discussions during executive or exempt sessions of the Lewis County Legislature, as permitted under the NYS Public Officers Law ( NY POL §§ 105 & 108), this policy prohibits the use or activation of recording devices including but not limited to cell phones, tablets, smartwatches, smartboards, activation of AI recording, video recordings, and any other similar electronic devices or meeting note recordings during such sessions. This measure prevents unauthorized recording, communication, or distractions that could compromise the integrity of deliberations on matters such as personnel, litigation, or contract negotiations.

**Scope:** This policy applies to all Lewis County Legislators, Legislative Staff, County Officers and/or Officials, and any other invited participants (e.g., outside counsel, department heads) attending an executive and/or exempt session of the LC BOL or its committees/subcommittees, as defined under the OML/POL.

**Definitions:**

1. **Executive Session:** A closed meeting of the LC BOL or its committees, authorized under Public Officers Law § 105 to discuss specific matters as enumerated under POL § 105 1. a.-h. (e.g., personnel actions, pending litigation, or collective bargaining).
2. **Exempt Session:** A closed meeting of the LC BOL or its committees that is exempt from OML, under the POL Article 7, for the enumerated matters set forth under POL § 108.
3. **Cell Phone/Electronic Device:** Any portable device capable of communication, recording, or internet access, including but not limited to cell phones, tablets, smartwatches, smartboards, laptops, and any other audio/video recording devices, unless explicitly authorized for session purposes (e.g., a county-provided laptop for notetaking during public meeting).
4. **Electronic Meeting Note Recordings:** Any electronic mechanism or software, such as artificial intelligence (A.I.), used to record and/or transcribe a meeting.

5. **Legislative Chamber and/or other Meeting Rooms:** The meeting room or space designated by the Chair where the executive/exempt session shall be conducted, including but not limited to the Legislative Chamber, any adjacent conference room or other appropriate secure and confidential area designated by the Chair for such session, depending upon where the public meeting is held.

**Rationale:**

- **Confidentiality:** Executive/exempt sessions discuss sensitive matters (e.g., personnel, litigation) where unauthorized recordings, discussions with others or leaks via social media violate privacy and confidentiality rights; and could expose the county and personnel to liability, undermine negotiations, or violate attorney- client privilege.
- **Focus and Integrity:** Prohibiting the use of these devices during executive/exempt sessions minimizes distractions, ensures legislators focus on critical deliberations and feel free to express their ideas, concerns and legal questions in a secure and confidential environment in order to be fully informed before taking legislative action on an issue which is authorized under the OML.
- **Compliance with OML/POL:** The OML/POL permits executive/exempt sessions for specific purposes but emphasizes transparency and accountability. This policy reinforces confidentiality without restricting public access to open meetings.
- **Precedent:** Similar device restrictions exist in secure settings by other public and private entities.
- **Accidental Disclosures:** Things can happen by mistake, such as “butt” dials, automatic settings for AI recordings, and changing technology, etc. This policy will reduce the potential of such accidental disclosures.

**General Policy:**

1. **Prohibition of Cell Phone and Electronic Device use during executive/exempt session.**

- All electronic devices must be powered off or set to silent mode, with any recording capability turned off at the start of the executive session. Attendees shall turn off or set to silent any cellphones and other devices, and place the devices face up on the table.
- No person attending an executive/exempt session may use or activate a cell phone or electronic device within the legislative chamber during the session, including breaks, unless explicitly authorized by the chair or other presiding officer for official purposes (e.g., accessing legal documents).

## 2. Discretionary Right to Collection and Storage of Devices

- Any person abusing this policy may be directed by the Chair or other presiding officer to deliver the device(s) to the Clerk of the Board or other designated staff member to be temporarily turned off and held by the Clerk of the Board until the session is over.
- Refusal to surrender a device may result in denial of admission to the executive session.

## 3. Exceptions

- **Emergency Communications:** In rare cases (e.g., urgent family or public safety matters), the chair or other presiding officer may permit limited use of a cell phone outside the legislative chamber, provided the use does not involve session content.
- **Authorized Devices:** County-provided devices (e.g., laptops, tablets, smart boards) for accessing relevant materials for discussion during the executive/exempt session may be used if pre-approved by the chair or other presiding officer and verified by the user not be used to record or disseminate.
- **Medical Devices:** Electronic devices required for medical purposes (e.g., insulin monitors with communication features) are exempt but must be disclosed to the chair or other presiding officer in advance for verification.

## 4. Enforcement

- **Presiding Officer's Authority:** The presiding officer (e.g., Legislative Chair or Committee Chair) is responsible for enforcing this policy and may pause the session to address violations.

## 5. Violations

- Unauthorized use of an electronic device during an executive/exempt session will result in immediate removal from the session and a written warning from the Chair or other presiding officer.
- Repeated violations by a legislator or other public officer or official may result in the Chair's decision to remove the repeat offender from committee assignments and/or to refer the repeat offender to the Ethics Board Committee for review and further potential sanctions.
- Staff or invited participants violating the policy may face disciplinary action or exclusion from future sessions, as determined by the Chair or other presiding officer and any legislative leadership team he deems appropriate, subject to any Collective Bargaining Agreement disciplinary requirements, if applicable.

- Unauthorized use of electronic devices to record or disclose executive/exempt session content may result in appropriate disciplinary and/or legal action depending upon the circumstances presented.

## **6. Reporting Violations**

- Any attendee witnessing a violation shall immediately report it to the Chair or other presiding officer, County Attorney, or Clerk of the Board.

## **7. Procedure for Entering Executive/Exempt Session**

- A motion to enter executive/exempt session, as required by Public Officers Law §§ 105 and/or 108, must specify the reason (e.g., “to discuss the employment history of a particular person”) and be approved by a majority vote in public session.
- Before starting the executive/exempt session, the Chair or other presiding officer shall announce the electronic device policy and direct attendees to turn off or silence all electronic devices and remove any ability to record and/or video.
- If requested by the Chair, the Clerk of the Board shall ensure that the legislative chamber is cleared of unauthorized devices and that all devices have been properly shut off, silenced and not capable of recording before the executive/exempt session begins, including a visual inspection if necessary.

## **8. Public Notification**

- This policy shall be posted on the Lewis County website, with notice in public meeting agendas to inform potential attendees of any executive/exempt session of the expected compliance.

## **9. Training and Implementation**

- All legislators and relevant staff shall receive periodic training/review of this policy, the OML/POL, and executive session protocols, facilitated by the County Attorney, HR Director, and Clerk of the Board, as may be appropriate.

**Effective Date:** This policy shall become effective upon the date adopted by a majority of the LC Board of Legislators, and shall be reviewed periodically by the Clerk of the Board and County Attorney for potential amendments as may be recommended by the LC BOL or pursuant to changes under the OML/POL.

**Adopted by the LC Board of Legislators:**

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**RESOLUTION NO. 142 - 2025**

**RESOLUTION AUTHORIZING LICENSING AGREEMENT  
BETWEEN SHI INTERNATIONAL CORP. AND  
THE COUNTY OF LEWIS FOR CISCO MERAKI LICENSING**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Information Technology Director wishes to obtain license provisioning services from SHI International, an existing state-approved contractor under NYS OGS (Contract No. PM20800) to provide the necessary professional licenses to extend the County's network switch and wireless access point software; and

WHEREAS, after consideration of the County's licensing needs the Director recommends and requests that the Board of Legislators authorize a new five (5) year agreement with SHI International Corp. to provide the licenses required by the County for the Cisco Meraki licensing; and

WHEREAS, the cost of these services will not exceed \$26,500.20 set forth in SHI's proposal dated May 27, 2025, commencing August 1, 2025, through July 31, 2030.

WHEREAS, the Board of Legislators wishes to authorize such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes a licensing and service agreement with SHI International Corp. effective August 1, 2025, through July 31, 2030, for software licenses & products under Cisco Meraki at a cost not to exceed \$26,500.20, with the right to terminate the agreement at any time.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver the service Agreement, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 143 - 2025**

**RESOLUTION CALLING ON GOVERNOR KATHY HOCHUL TO VETO  
S.8012/A.8332 RELATING TO THE ASSESSMENT OF  
SOLAR AND WIND ENERGY SYSTEMS**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, Senate Bill 8012 (Harckham)/Assembly Bill 8332 (Lasher) would amend the Real Property Tax Law to modify the method for assessing solar and wind energy systems by requiring the use of a discounted cash flow approach; and

WHEREAS, the legislation further requires host community benefit payments to be included as expenses, stipulates that federal tax credits be deemed intangible assets and not included in revenue streams, and imposes a standardized formula for determining the assessed value of solar and wind projects; and

WHEREAS, this methodology would result in a significant reduction in the assessed value of large-scale solar and wind installations, thereby diminishing the tax revenue that can be collected by counties and local municipalities; and

WHEREAS, solar and wind energy systems often encompass thousands of acres of land, which means municipalities lose a significant portion of tax revenue due to these projects; and

WHEREAS, the last formula adopted by the State for assessing solar and wind energy systems only taxed the systems at a quarter of their worth, which shifts the fiscal burden to residents and small businesses; and

WHEREAS, as a result, corporations are benefiting at a cost to taxpayers in New York State; and

WHEREAS, the cumulative effect of this policy would be to erode the long-term fiscal stability of local governments and unfairly prioritize corporate tax relief over equitable taxation and funding for local services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators strongly urges Governor Kathy Hochul to veto S.8012/A.8332 in order to preserve the ability of local governments to generate fair and adequate tax revenues from commercial energy developments, based upon an assessed valuation methodology of large-scale solar and wind installations that is fair and equitable, without shifting the burden of these large-scale commercial projects to residents and small businesses.

Section 2. The Lewis County Board of Legislators urges the local municipalities to voice their opposition to this unfair legislation.

Section 3. The Clerk of the Board is directed to forward copies of this Resolution to Governor Kathy Hochul, Assemblyman Kenneth Blankenbush, Senator Mark Walczyk, the New York State Association of Counties, and any others the Board deems appropriate.

Section 4. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 144 - 2025**

**RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025-2026 SMART GROWTH COMMUNITY PLANNING GRANT PROGRAM FUNDS TO ADVANCE THE PREPARATION AND ADOPTION OF UPDATED ZONING REGULATIONS ON BEHALF OF THE TOWN AND VILLAGE OF LOWVILLE**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department (LCPCD), on behalf of the Town and Village of Lowville, desires to apply for up to \$300,000 in financial assistance to update the Town and Village's current zoning laws through the 2025 Consolidated Funding Application (CFA) under the New York State Office of Planning, Development & Community Infrastructure; and

WHEREAS, if awarded, the grant requires a commitment of a 10% match from the County, Village, and Town, not to exceed \$30,000, in which no more than \$10,000 will be provided by the Planning and Community Development Department through its Community Development line item; and

WHEREAS, the application allows for up to 15% of the award amount to be attributed towards grant administration; and

WHEREAS, the County of Lewis, being the lead applicant, will include eligible grant administration costs in the application as reimbursable expenses to the Planning and Community Development Department; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department, to develop and submit the online Consolidated Funding Application through the Smart Growth Community Planning and Zoning Grant Funds Program, on behalf of the Town and Village of Lowville.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the funding to the Lewis County Planning and Community Development Department, and award a bid to the best value consultant to assist with project.



Section 3. If awarded, the Lewis County Planning and Community Development Department will post an RFP for a consultant to complete the zoning update and work with the Town and Village of Lowville to complete zoning updates, to each contribute to a portion, no more than \$10,000, of the required 10% local match. LCPCD shall submit grant administrative reimbursement requests to the NYS Office of Planning, Development & Community Infrastructure throughout the process.

Section 4. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 145 - 2025**

**RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS DEC CLIMATE SMART COMMUNITIES PROGRAM FUNDS TO INVESTIGATE AND DEFINE MITIGATION MEASURES FOR CERTAIN DAMS IN LEWIS COUNTY**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department, desires to apply for up to \$150,000 in financial assistance to investigate and mitigate measures for certain dams in Lewis County through the 2025 Consolidated Funding Application (CFA) under the New York State (NYS) Department of Environmental Conservation (DEC) Climate Smart Communities Program; and

WHEREAS, if awarded, the grant requires a commitment of a 50% match from the County, which would be paid for with a combination of Community Development Funds and other available grant funds; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department, to prepare and submit the online Consolidated Funding Application through the NYS DEC Climate Smart Communities Program, to investigate and define mitigation measures for certain dams in Lewis County.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the project funding to the Lewis County Planning and Community Development Department, and award a bid to the best value firm to assist with the project.

Section 3. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 146 - 2025**

**RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS DEC CLIMATE SMART COMMUNITIES PROGRAM FUNDS TO COMPLETE SCOPING AND ENGINEERING OF COUNTY ROUTE 22**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department, in coordination with the Highway Department, desires to apply for up to \$500,000 in financial assistance to complete a scoping and engineering study of County Route 22 (East Martinsburg Road) through the 2025 Consolidated Funding Application (CFA) under the New York State Department of Environmental Conservation (NYSDEC) Climate Smart Communities Program; and

WHEREAS, if awarded, the grant requires a commitment of a 50% match from the County, which would be paid for with CHIPS and other available grant funds; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department, in collaboration with the Highway Department, to submit the online Consolidated Funding Application through the NYS DEC Climate Smart Communities Program, to complete a scoping and engineering study of County Route 22 (East Martinsburg Road).

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the project funding to the Lewis County Highway Department, and award a bid to the best value firm to assist with the project.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 147 - 2025**

**RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS DOS BROWNFIELD OPPORTUNITY AREAS PROGRAM FUNDING TO COMPLETE A COUNTY-WIDE BROWNFIELD OPPORTUNITY AREAS INVENTORY**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department, desires to apply for up to \$400,000 in financial assistance to complete a county-wide BOA inventory through the 2025 Consolidated Funding Application (CFA) under the New York State (NYS) Department of State (DOS) Brownfield Opportunity Areas (BOA) Program; and

WHEREAS, if awarded, the grant requires a commitment of a 10% match from the County, which would be paid for with budgeted Community Development Funds; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department to prepare and submit the online Consolidated Funding Application through the 2025 CFA NYS DOS BOAs Program, to complete a county-wide BOA inventory.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the project funding to the Lewis County Planning and Community Development Department, and award a bid to the best value firm to assist with the project.

Section 3. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 148 - 2025**

**RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS EMPIRE STATE DEVELOPMENT STRATEGIC PLANNING & FEASIBILITY STUDIES GRANT PROGRAM FUNDS TO ADVANCE THE PREPARATION OF A FEASIBILITY STUDY FOCUSED ON HOSTING A CHILDCARE CENTER AT BEAVER RIVER CENTRAL SCHOOL DISTRICT**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department, in coordination with Beaver River Central School District, desires to apply for up to \$100,000 in financial assistance to complete an on-site childcare center feasibility study through the 2025 Consolidated Funding Application (CFA) under the New York State Empire State Development (ESD) Strategic Planning & Feasibility Studies Program; and

WHEREAS, if awarded, the grant requires a commitment of a 50% match from the County, in which at least 10% will be a 'cash match' provided by the Planning and Community Development Department through its Community Development line item; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department to develop and submit the online Consolidated Funding Application through the NYS ESD Strategic Planning & Feasibility Studies Program, in coordination with Beaver River Central School District, to complete an on-site childcare center feasibility study.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the funding to the Lewis County Planning and Community Development Department, and award a bid to the best value firm to assist with the project.

Section 3. If awarded, the Lewis County Planning and Community Development Department will post an RFP for a firm to complete the feasibility study, contribute to a portion, no more than 50% of the required local match, and submit grant reimbursement requests to NYS ESD.

Section 4. This resolution shall take effect immediately.

Move by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 149 - 2025**

**RESOLUTION AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE  
VILLAGE OF LYONS FALLS TO PROVIDE GRANT ADMINISTRATION SERVICES  
FOR THE NY FORWARD MARKETING, BRANDING, AND STREETScape  
ENHANCEMENT PROJECT FOR THE VILLAGE**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Planning & Community Development Department, seeks to enter into an Intermunicipal Agreement with the Village of Lyons Falls to become the Grant Administrator of the Lyons Falls NY Forward Marketing, Branding and Streetscape Enhancement Project; and

WHEREAS, the grant award is administered by the Department of State and will provide funding to design and implement improvements on the Center Street and McAlpine Street intersection including but not limited to updating sidewalks, improving signage, and developing downtown branding materials to incorporate into signage and marketing efforts to establish an attractive pedestrian friendly downtown environment; and

WHEREAS, the grant allows for the recipient, the Village of Lyons Falls, to pay 5-10% of the project costs towards grant administration and project implementation. The project costs are estimated to be \$1,900,000.00 with the estimated grant duration to be July 1, 2025- June 30, 2030; and

WHEREAS, the Board of Legislators seeks to enter into an Intermunicipal Agreement with the Village of Lyons Falls to provide grant administrative services for this project through the Planning & Community Development Department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Intermunicipal Agreement with the Village of Lyons Falls to become the Grant Administrator of the Lyons Falls NY Forward Marketing, Branding, and Streetscape Enhancement Project for the grant award of \$1,900,000.00; to provide funding to establish an attractive pedestrian friendly downtown environment by updating sidewalks, improving signage, and developing branding materials to incorporate into signage and marketing efforts in the Village with an understanding that an administration fee of approximately 5-10% of the total project cost will be provided to the Planning & Community Development Department.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, pending approval by

the County Attorney.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.



**RESOLUTION NO. 150 - 2025**

**RESOLUTION REGARDING SEQRA REVIEW OF THE ADDITION  
OF 0.2 MILES OF NEW TRAIL AND PARKING AREA INTO THE LEWIS COUNTY  
TRAIL SYSTEM AND DECLARING NO SIGNIFICANT IMPACT  
(Town of Martinsburg Property)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, **“A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”**, as subsequently amended and re-stated in Local Law No. 3-2019, **“A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”** (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular, the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 0.2 miles to be added to the Lewis County Trail System. The proposed trail and parking area is

located in the Town of Martinsburg, Tax Map Parcel: 259.02-01-12.120 owned by the Town of Martinsburg; and

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail on this property. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from the Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail and parking area, on the identified parcel located in the Town of Martinsburg to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the property, the Board of Legislators hereby finds and determines that:

- a. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- b. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- c. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- d. The investigation and analysis of the described trail on Parcel No. 259.02-01-12.120 does not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 0.2 miles of trail and parking area identified as Parcel No. 259.02-01-12.120 in the Town of Martinsburg, to the Lewis County Trail System, will not result in a significant environmental impact.

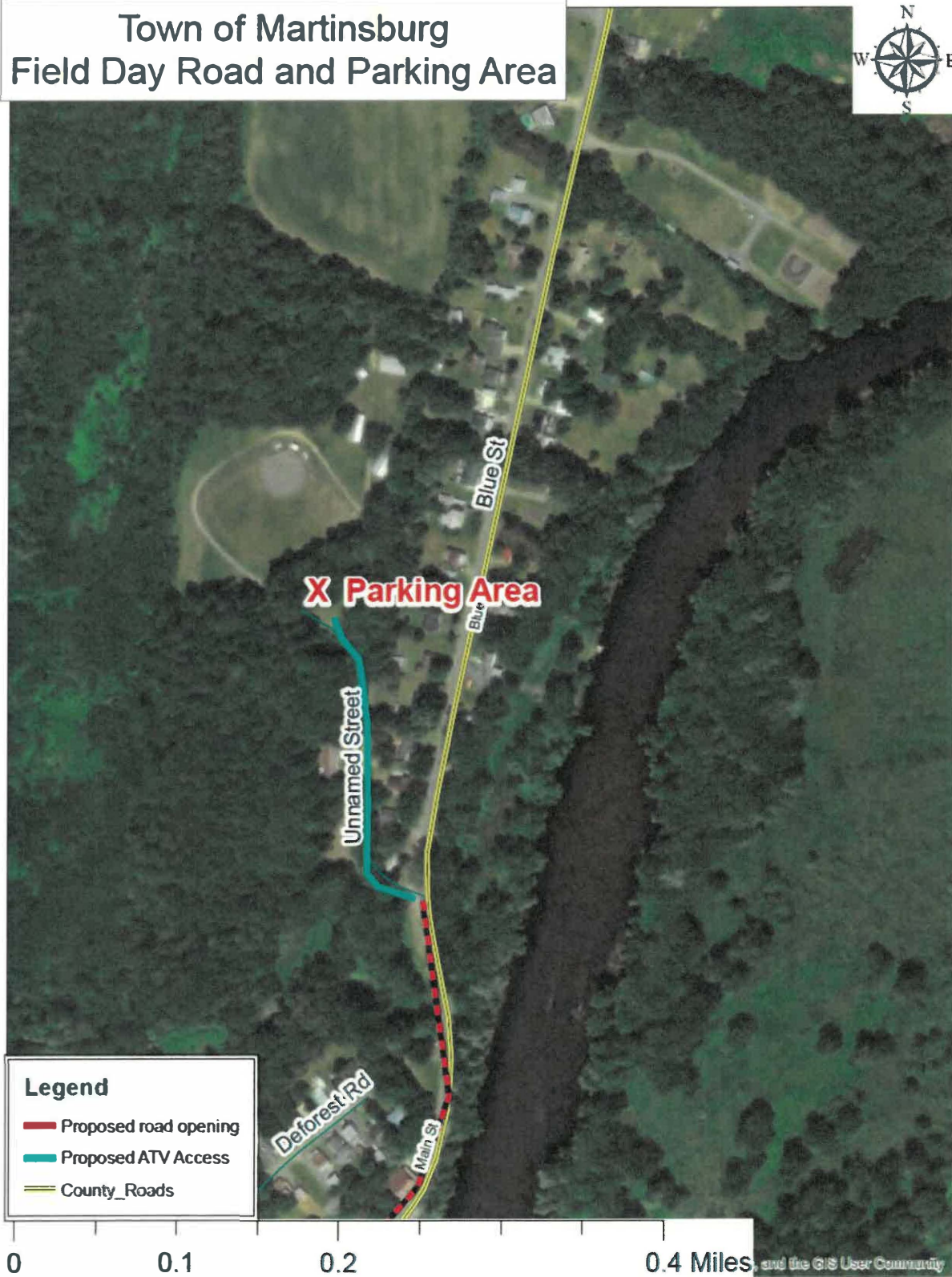
Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and

no further action need be taken with regard to the County's environmental review of the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

# Town of Martinsburg Field Day Road and Parking Area



**RESOLUTION NO. 151 - 2025**

**RESOLUTION TO ADD 0.2 MILES OF  
NEW TRAIL AND PARKING AREA TO THE  
LEWIS COUNTY TRAIL SYSTEM  
(Town of Martinsburg Property)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators has heretofore determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”), (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System (herein “Trail System”) by adopting Local Law No. 2 – 2009, **“A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”**, as subsequently amended and re-stated in Local Law No. 3-2019, **“A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”** (herein, “Local Law”); and

WHEREAS, the Local Law and the Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads and set forth procedures for making such amendments, including a SEQRA review of any proposed addition to the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 0.2 miles of trail and parking area located in the Town of Martinsburg, Tax Map Parcel: 259-02-01-12.120, from the Field Day Access Trail off County Route 80 to the open field commonly referred to as the old 3G Field Days clearing; and

WHEREAS, the Board has completed its review under SEQRA with respect to the property and trail identified above, and based upon an investigation and analysis conducted by the Lewis County Soil and Water Conservation District, found and determined that adding this property and trail to the Lewis County Trail System will not result in a significant environmental impact;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the trail and parking area located in the Town of Martinsburg, identified as Parcel No. 259.02-01-12.120, owned by the Town of Martinsburg, as more fully described in the

Statement prepared by the Lewis County Soil and Water Conservation District, is to be incorporated into and made a part of the Lewis County Trail System.

Section 2. The Lewis County Board of Legislators hereby authorizes the addition of 0.2 miles of trail and parking area to the Lewis County OHV Trail System and authorizes amendment of the maps of the Lewis County Trail System as the same is published on the Lewis County website and elsewhere, to include the trail described herein, together with such other and further actions as may be necessary to administer and maintain such trail consistent with the Lewis County OHV Trail Plan, the GEIS and Statement of Findings, and Local Law No. 3-2019.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 152 - 2025**

**RESOLUTION AUTHORIZING FIVE-YEAR AGREEMENTS WITH THE  
COPENHAGEN CENTRAL SCHOOL DISTRICT, SOUTH LEWIS CENTRAL SCHOOL  
DISTRICT AND HARRISVILLE CENTRAL SCHOOL DISTRICT  
AND THE COUNTY OF LEWIS TO CONTINUE THE PROVISION OF  
A SCHOOL RESOURCE OFFICER FOR EACH DISTRICT**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, pursuant to Resolution No. 51-2023 the Board of Legislators authorized individual two-year agreements with the Copenhagen Central School District, South Lewis Central School District, and the Harrisville Central School District to provide each with a School Resource Officer (SRO) from the Lewis County Sheriff's Road Patrol Unit for a 12 month period during the 2023/2024 and 2024/2025 school years, i.e., September 1, 2023 through August 31, 2025 with 100% of the costs and expenses of each SRO to be reimbursed to the County; and

WHEREAS, the County and Districts have reviewed relevant data and calculations to determine a simplified and equitable framework for continuing SRO services under a new five-year agreement; and

WHEREAS, the parties propose to have the School Districts reimburse the County for 85% of the full costs and expenses of the particular Deputy Sheriff/SRO assigned to the District for the 2025/2026 term, commencing July 1, 2025 through June 1, 2026, plus any additional compensation incurred during the term for actual overtime services provided by the SRO for the District. The percentage payable by the Districts shall be 86.5% in year 2, 87.5% in year 3, 89% in year 4 and 90% in year 5; and

WHEREAS, the Districts shall make biannual payments to the County for said services, on or before September 30<sup>th</sup> and on or before March 31<sup>st</sup> of each annual term. The parties agree to terminate the existing agreement as of June 30, 2025, with the new contract term and amounts commencing as of July 1, 2025; and

WHEREAS, the Board of Legislators seeks to approve the five-year SRO agreements for the three identified school districts;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes individual five-year Agreements with the Copenhagen Central School District, South Lewis Central School District and Harrisville Central School District, respectively, to continue the provision of a School Resource Officer (SRO) from the Lewis County Sheriff's Road Patrol Unit to each for a 12 month period, commencing July 1, 2025 through June 30,

2026, and for an additional four (4) years through June 30, 2030; at an annual percentage of the full costs and expenses of the SRO payable to the County over the five-year period as follows:

July 1, 2025- June30, 2026 - 85%  
July 1, 2026 - June 30, 2027 - 86.5%  
July 1, 2027 - June 30, 2028 - 87.5%  
July 1, 2028 - June 30, 2029 - 89%  
July 1, 2029 - June 30, 2030 - 90%

In addition, the School District shall be responsible to reimburse the County for any actual overtime incurred by the SRO for school district services.

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators, and the Lewis County Sheriff, are hereby authorized to make, execute, seal and deliver said Agreements upon such terms and conditions as may be recommended by the County Attorney.

Section 3. The within Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.



**RESOLUTION NO. 153 - 2025**

**RESOLUTION RE-APPOINTING COMMISSIONER OF THE  
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee and Legislator Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the term of the Lewis County Commissioner of Social Services is five (5) years, by appointment of the Board of Legislators; and

WHEREAS, the current term of the Commissioner, Jennifer Jones, will expire on July 7, 2025; and the Board seeks to re-appoint her to another five (5) year term;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby re-appoints Jennifer Jones of Beaver Falls, New York, as Commissioner of the Lewis County Department of Social Services for an additional five (5) year term commencing on July 8, 2025 through July 7, 2030, subject to approval by the New York State Department of Social Services (Office of Children and Family Services).

Section 2. The Board of Legislators hereby confirms that the Commissioner's salary is in accordance with and shall continue under the Exempt Employee Compensation Plan and schedule.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 154 - 2025**

**RESOLUTION ADOPTING AND OTHERWISE TREATING  
LOCAL LAW NO. 5 – 2025, COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on June 3, 2025, directing that a public hearing be held by said Board on July 1, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW AMENDING LOCAL LAW 3-2015: A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES”; and

WHEREAS, notice of said public hearing to amend the Local Law was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on June \_\_, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 5-2025), County of Lewis, being “A LOCAL LAW AMENDING LOCAL LAW 3-2015: A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES”.be and the same hereby is designated as Local Law No. 5-2025, County of Lewis.

Section 2. Local Law No. 5-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

**RESOLUTION NO. 155 - 2025**

**RESOLUTION APPROVING APPOINTMENTS TO  
JEFFERSON-LEWIS  
WORKFORCE DEVELOPMENT BOARD**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, pursuant to the Workforce Innovation & Opportunity Act, Public Law 113-128 as signed into law by President Obama on July 22, 2014, the Jefferson-Lewis Workforce Development Board (WDB) has been established; and

WHEREAS, the Workforce Innovation & Opportunity Act requires that 20% of the WDB consist of members of labor organizations and an organization that meets the needs of those with barriers to employment; and

WHEREAS, the membership also needs to be in line with the funding distribution, therefore 80% of the membership is from Jefferson County and 20% of the membership is from Lewis County.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves the appointment of the following listed individuals to serve as members of the Jefferson-Lewis Workforce Investment Board through the term expiration date opposite each:

| <u>Jefferson County Representatives</u>                  | <u>Term Expires</u> |
|----------------------------------------------------------|---------------------|
| Amy Dwyer, ARC of Jefferson St. Lawrence                 | 06/30/2026          |
| MaryBeth LaValle, Knowlton Technologies                  | 06/30/2026          |
| Jody Petit, Hilton Garden Inn                            | 06/30/2026          |
| Daniel Dupee, Jefferson Community College                | 06/30/2027          |
| Rodney Castillo, Gotham Pearl Labs                       | 06/30/2027          |
| George Anderson, Current Applications, Inc.              | 06/30/2027          |
| Marshall Weir, Jefferson County Economic Development     | 06/30/2027          |
| Mark Prasuhn, WPBS-TV                                    | 06/30/2027          |
| Lynn Murray, Murcrest Dairy Farm                         | 06/30/2028          |
| <u>Jefferson-Lewis Representatives</u>                   |                     |
| Shena Patrick, NYS DOL/Massena Career Center             | 06/30/2027          |
| James Thompson, Access-VR                                | 06/30/2027          |
| Travis Flint, IBEW Local 910                             | 06/30/2027          |
| Daren Gulliver, Bricklayers Allied Craftworkers Local #2 | 06/30/2027          |
| Don Carlisto, NYSUT                                      | 06/30/2027          |

Stephen Todd, Jeff-Lewis BOCES

06/30/2028

Lewis County Representatives

Term Expires

Matthew Cooper, Barton & Loguidice

06/30/2026

Shellie Marks, Qubica AMF

06/30/2026

Brittany Davis, Naturally Lewis, Inc.

06/30/2026

Robert Aiken, Aubertine & Currier Architects

06/30/2027

John Keruskie, Mativ

06/30/2027

Tracey Yarina, Omnia Materials

06/30/2028

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 156 – 2025**

**RE-APPOINTING MEMBERS TO  
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby re-appoints Lisa Widrick of Copenhagen, NY, and Mike Leviker of Lowville, NY, as members of the Lewis County Youth Bureau Advisory Board.

Section 2. That the term of said appointment shall be effective July 1, 2025 through June 30, 2027.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.